

Permission Form for Pre-arranged School Absence

I am requesting my child(ren)

(name(s)) _____ be

absent from school on (dates) _____.

The reason for this absence and the educational value is:

It is Florida State Law and school policy that students in grade Kindergarten through 5th grade must attend school regularly. First United Methodist School will not excuse prearranged absences that exceed 5 days. Only a total of 5 days prearranged absences will be excused per semester.

It is the discretion of the classroom teacher to indicate if he/she feels the absence will jeopardize the student's current level of academic success.

I understand that my child is responsible to request and obtain the schoolwork that will be missed and to return the make-up work no later than the third day after returning to school. If your child does not receive permission from both the teacher and director for this absence, it is considered unexcused. Each unexcused absence will result in an after school detention and a fee will be charged for the detention.

This form must be submitted a minimum of three school days before the absence.

Parent Signature _____ Date _____

Teacher's Signature _____ Date _____

Director's Signature _____ Date _____

Teacher comments/recommendation: _____
