

**First United Methodist School
Parent Teacher Fellowship
November 18, 2014**

Minutes

- I. **Opening Prayer** – Jan Baldwin provided the devotion.
- II. **Attendance** - Please sign in and if this is your first meeting, please fill out a registration card.
- III. **Review of August Minutes** – Jenny Patterson made a motion to accept the minutes as written and Kristen Spivey seconded the motion. Minutes were approved.
- IV. **Treasurer’s Report** – Twis Lizasuain provided the Treasurer’s Report. Jenny Patterson made a motion to accept the Treasurer’s Report and Tammy Oakes seconded the motion. Motion passed.
- V. **Fundraising Reports**
 - a. **Boxtop/Tyson Chicken and Target** – Twis Lizasuain reported that Mrs. Jones’ class won the Boxtops trophy for the month and no labels were turned in, so no one won the Tyson chicken award for the month.
- VI. **School Report** – Robyn Lee explained the UMC Market School Fundraiser. She said it is a website that allows you to shop online with a portion of the funds returned to the school. For Apple devices, there is site browser you can log into to see how much you have donated or you can use Facebook. If you designated FUMS a portion of what you spend is donated to the school. After \$100 dollars, the school receives a check. Dr. Sampl reported we our current enrollment is 161. One student withdrew and one Kindergarten student enrolled. The Association of Christian School’s International will be conducting a site visit on April 16—everyone will be involved. Coffee with the Principal is scheduled for December 4 at 8:30 a.m. In the spring, these meetings will be limited to every other month and will always be held in the Fellowship at 8:30 a.m. A joint chapel is scheduled for December. We collected 140 Operation Christmas Child boxes. The fourth graders recently returned from their field trip to St. Augustine. The Thanksgiving Feast is scheduled for November 20 and is being coordinated by Barbara Knapp. Volunteers are needed to take books to Ventura Downs Plaza. Tammy Oakes suggested Dr. Sampl check with Dwight Oakes to coordinate the opportunity as a youth service project. Dr. Sampl is looking for volunteers to decorate the Christmas tree in the Fellowship Hall.
- VII. **Childcare Report**- Rijeane reported Thanksgiving Day feasts were coordinated for all of the classes in childcare and VPK. The three and four year olds will have their Christmas program on December 4 at 6:30 p.m. Childcare is hosting a Christmas store which will be open December 8-12. This is a fundraiser for childcare. They are looking for slightly used items as donations. Mrs. Brouillard’s class has been selected to participate in a STEM (Science, Technology, English, Math) Night sponsored by the Science Center.
- VIII. **Old Business**
 - a. **No Uniform Pass Sales** – Twis Lizasuain announced total funds raised was \$920.00.
 - b. **Spirit Night** - Tammy Oakes reported that the next Spirit Night will be Sweet Frogs on November 20. There will be no Spirit Night in December. January’s Spirit Night was tentatively scheduled at Logan’s, but Tammy is confirming.

c. **Book Fair** – Breanna Stott reported \$5,784.74 was collected, \$3,141.61 was returned to the school. We sold a total of 1, 271 books.

VIII. **New Business**

a. **Special Occasion/Emergency Fund** – Twis Lizasuain proposed PTF allocate \$300 in our budget for a Special Occasion/Emergency Fund. These dollars would be approved by the Executive Committee and reported back to the general membership when funds are used. Criteria include: death of an immediate family member, birth of a child, wedding, serious illness, hospitalization of a staff member or any other emergency or special occasion where flowers would be appropriate. The example of Mrs. Krenn’s recent automobile accident was discussed and how timely it would have been to send her flowers when she was in the hospital, but the current bylaws do not allow the allocation of funds without full membership approval. There are occasions that occur and it is important to have PTF show concern, but may not be timely to wait until the next meeting. Jenny Patterson made the motion to appropriate funds (startup of \$300) in the budget for the Special Occasion/Emergency Fund, Tammy Oakes seconded the motion. The motion passed.

b. **School Holiday Staff Party** – Dr. Sampl is requesting assistance with the staff holiday party. She needs PTF parents to assist with set up and break down. A sign-up sheet was distributed.

c. **Spring Book Fair** – Breanna Stott proposed we conduct a spring book fair. We looked at dates for upcoming events and there was discussion March would be a good month. Diane Lytle made the motion, seconded by Tanya Hill to have a spring book fair March 6-13. More details would be distributed at a future meeting.

IX. **Class Awards** - The infant room won for most parents in attendance for preschool and childcare and Mrs. Watford's class won for elementary.

Preschool/Childcare

Infants 2/4, Donnelly 0/11, Wobblers 1/10, Krenn 3/13, Toddlers 0/12, Davis 1/15,
Toddlers/PDO, 0/7, Brouillard 0/15, Toddlers 3 days 3/8

Elementary

Evers 0/18, Baldwin 5/18, Watford 10/17, Staves 2/14, Partain 3/15, Jones 2/12, Stephenson 1/22,
Lay 4/18, Vanderkin 1/15, Lackey 1/12

Twis Lizasuain thanked everyone for their support of PTF. She and Tammy Oakes handed out goody bags (provided by the PTF Officers) as a token of appreciation for all PTF members do.

The meeting was adjourned at 7:30 p.m.

Respectfully Submitted by Twis Lizasuain